SILVER OAKS HOMEOWNERS' ASSOCIATION, PHASE I
BOARD OF DIRECTORS MEETING
AUGUST 8, 2019, 6:30 PM CROSSPOINT CHURCH
APPROVED MINUTES

I. **Call to order**: Mark Chancey, President, called the meeting to order at 6:30 pm.

II. **Roll Call**: Board members present: Keith Boudreau, Mike Ply, Bob Webster and Connie O'Neill, Treasurer. Board members not in attendance: Brook Adam, Secretary and Tara Steadman, Vice-President. Homeowner present: Barbara Cole.

III. **Reading and Approval of minutes for July 11, 2019:** Keith Boudreau made a motion to approve the Board minutes for July 11, 2019 as presented. Connie O'Neill seconded the motion. Motion passed.

IV. **Committee Reports**:

A. Financial Report: Bob Webster made a motion to approve the Financial Report as presented. Keith Boudreau seconded the motion. Motion passed.

B. Architectural Committee: Discussion only no motion made

V. **Old Business**:

A. Sidewalk repairs: Board is still waiting for contractors to complete previous projects.

B. Property violations: Discussion only no motion made.

VI. **New Business**:

A. Removal of Brook Adam as HOA Board Secretary. Connie O'Neill made a motion to remove Brook Adam as Association Secretary. Keith Boudreau seconded the motion. Motion passed.

B. Preserving Association Documents. Bob Webster made a motion to approve Connie O'Neill to discuss with the Association Attorney the state recommendations to preserve Association documents. Keith Boudreau seconded the motion. Motion passed.

VII. **Open Forum**: No discussion.

VIII. **Next Board Meeting:** September 12, 2019 at 6:30 pm at Crosspoint Church

IX. **Adjournment**: Connie O'Neill made a motion to adjourn the meeting at 7:30 pm. Keith Boudreau seconded the motion. Motion passed.

PRESIDENT

SECRETARY