

**SILVER OAKS HOMEOWNERS' ASSOCIATION, PHASE I**  
**BOARD OF DIRECTORS MEETING**  
**OCTOBER 10, 2019, 6:30 PM      CROSSPOINT CHURCH**  
**APPROVED MINUTES**

I. **Call to order:** Mark Chancy, President, called the meeting to order at 6:30 pm.

II. **Roll Call:** Board members present: Tara Steadman, Vice President, Connie O'Neill, Treasurer, Bob Webster and Mike Ply, Board members. Board member not present: Keith Boudreau  
Homeowners present: Joe O'Neill and Barbara Cole.

III. **Reading and Approval of minutes for September 12, 2019 Board Meeting:** Mike Ply made a motion to approve the Board meeting minutes for September 12, 2019 as presented. Connie O'Neill seconded the motion. Motion passed.

IV. **Committee Reports:**

A. Financial Report: Bob Webster made a motion to approve the Financial Report as presented. Mike Ply seconded. Motion passed.

1. Connie O'Neill presented to the Board a proposal to change the HOA checking account to Life Green Checking Account at the same bank. The purpose to change account is to keep a minimum balance of \$2500 to prevent bank fees. Bob Webster made a motion to approve the Life Green Checking Account as presented. Mike Ply seconded the motion. Motion passed.

2. Connie O'Neill discussed with the Board that a lien has been filed against the HOA owner that has not paid their annual assessment.

B. Architectural Committee: Discussion only no motion made.

V. **Old Business:**

A. Sidewalk concrete repairs – Discussion only no motion made.

B. Annual Meeting November 14, 2019. The Annual HOA Meeting is now scheduled for December 12, 2019 at Crosspoint Church.

VI. **New Business:**

A. Website Management: To be discussed at the November Board meeting.

VII. **Open Forum:** Tara Steadman discussed with the Board that several homeowners have complained about the condition of the main entrance to the property. The Board will discuss with the Landscaping Company on ways to improve the entrance.

VIII. **Next Board Meeting:** November 14, 2019 at 6:30 pm at Crosspoint Church

IX. **Adjournment:** Bob Webster has made a motion to adjourn the meeting at 7:30 pm. Connie O'Neill seconded the motion. Motion passed.

---

PRESIDENT

---

SECRETARY