

**SILVER OAKS HOMEOWNERS' ASSOCIATION, PHASE I**  
**BOARD OF DIRECTORS MEETING**  
**MAY 14, 2020 6:30 PM      CROSSPOINT CHURCH**  
**APPROVED MINUTES**

**I. Call to order:** Mark Chancey, President called the meeting to order at 6:30 pm. Mark thanked all Board members for their service to the Association.

**II. Roll Call:** Board members present: Tara Stedman, Vice President, Connie O'Neill, Treasurer, Bob Webster, Secretary and Barbara Cole. Board members not present: Keith Boudreau and Mike Ply. Also present: Terri Frame, homeowner.

**III. Reading and Approval of minutes for March 12, 2020 Board Meeting:** Barbara Cole made a motion to approve the minutes of the March 12, 2020 Board Meeting as presented. Connie O'Neill seconded the motion. Motion passed.

**IV. Committee Reports:**

A. Financial Report: Connie O'Neill reported that the bill for the installation of the pine straw in the gardens at main entrance for \$1,372 has been paid. Three homeowners have still not paid their 2020 assessment. Two liens have been filed with late fees attached. The third lien will be filed. Barbara Cole made a motion to approve the Financial Report as presented. Bob Webster seconded the motion. Motion passed.

B. Architectural Committee: No report at this time.

**V. Old Business:**

A. Sidewalk repair – Bob Webster made a motion to approve the hiring of Bryans Super Handy, LLC to repair ten sections of the sidewalk on Hunting Meadows Dr. at a cost of \$1,500 as presented. Barbara Cole seconded the motion. Motion passed.

B. Main entrance island extension - discussion only, no motion made.

C. Community-wide yard sale – Board decided it is too early to have a Community-wide Yard Sale at this time due to the Corona Virus. The Board will discuss at the next Board meeting.

**VI. New Business:**

A. Violation fees for covenant infractions – discussion only, no motion made.

B. Street light @ Saratoga and Hunting Meadows – Bob Webster will contact Chelco Electric to repair ground wash out for the street light.

C. Third letter to homeowners for infractions will be sent registered mail.

D. Fourth letter to homeowners for infractions (registered mail). Discussion only no motion made.

E. Potholes on Saratoga and exit to property - Bob Webster contacted Keith Boudreau to have the County repair the potholes and the culvert at Hunting Meadows and Saratoga.

**VII. Open Forum:** None at this time.

**VIII. Next Board Meeting:** June 11, 2020 Cross Point Church 6:30 pm.

**IX. Adjournment:** Barbara Cole made a motion to adjourn the meeting at 7:40 pm. Bob Webster seconded the motion. Motion passed.